

## **Studio Policies**

Welcome to Joan Yankauskas School of Dance. To better serve our growing enrollment, we ask you to take a moment to become better acquainted with our studio policies. Our rules are intended to assure every student has the same degree of attention and opportunity for advancement. Our classes are limited in size to ensure that every student gets as much knowledge and attention in every class they enroll in. Your cooperation in following studio policies will help maintain a productive atmosphere and will be greatly appreciated.

## **Registration**

Please provide the studio with complete information as to the student's name, address, age and telephone numbers (home, work, cell). Also parents name. In event of change please notify the studio. Registration fee will be \$25.00 per student.

## **Tuition**

Private and Semi Private Lessons may be paid weekly, all class lessons must be paid monthly in advance to assure your place in class. Tuition must be paid promptly, due the first week of every month. \$10.00 per week will be charged for late tuition.

Absolutely no checks accepted on weekly payments. Checks will be accepted on monthly payments only. There will be a \$25.00 charge for returned checks. Not credit or debt cards accepted. PLEASE PAY TUITION BEFORE CLASS BEGINS. Discounts are available for students taking more than one class. Discounts are available for children 3-6 years of age. Please contact the studio for class, private and semi private tuition prices.

## **Absence**

Students will be expected to attend all classes they are enrolled in. More than one absence every 60 days could result in being dismissed from that class. Absences due to illness, injury or vacations should be reported by phone to the studio twenty-four hours prior to class time. If you withdraw from class you should notify the studio prior to your class or you will be charged for all classes unattended, until the studio is notified. If you withdraw from class for more than 30 days, and decide to enroll in class again, you will have to pay a \$25.00 registration fee to enroll in class again. All classes due to absence must be paid for even if unattended.

## **Hair, Attire & Conduct**

Hair must be secured and off the face. Appropriate dancewear and shoes must be worn to class. If not dressed in proper attire you may be asked to leave class or may not be able to participate in class, but will have to pay tuition for that class. Students will not be allowed to wear oversized shirts or street clothes during class. Dance sweaters are the only sweaters allowed. It is fully expected that students be on time for class and give their full attention to teachers. Students taking one hour classes do not have to drink during class, it only hinders their movement. Leotards, tights, dance pants and shorts may be any style or color. Shoes colors are as follows:

	<u>Ballet</u>	<u>Tap</u>	<u>Jazz</u>	<u>Hip Hop</u>
Ages 2 to 9	Pink	White	Black	Black
Ages 10 to Adult	Pink	Black	Black	Black

Dancewear require for the following Classes:

Ballet & Point Class: Leotards, Tights, Ballet Skirts, Ballet Slippers

Tap Class: Leotards, Tights, Jazz Pants, Fitted Tee Shirts, Dance Shorts or Skirts, Tap Shoes

Jazz Class: Leotards, Tights, Jazz Pants, Fitted Tee Shirts, Dance Shorts or Skirts, Jazz Oxfords or Perdini Sandals

Hip Hop Pants: Jazz Pants, Fitted Tee Shirts, Leotards, Tights, Dance Sneakers

Belly Dance Class: Leotard, Tights, Jazz Pants, Fitted Tee Shirts, Shimmy Belts, Bare Feet

Afro Jazz Class: Leotard, Tights, Jazz Pants, Fitted Tee Shirts, Bare Feet

Stretch & Latin Cardio Class: Leotards, Tights, Jazz Pants, Fitted Tee Shirts, Dance Shorts or Skirts, Dance Sneakers

Recital Costumes:

Recital costumes must be paid for in full before ordering, to save on extra charges from the costume companies. If you take more than one class that means you will need to have more than one costume to purchase.

I have set up a payment schedule as follows:

\$25.00 per costume with week of Sept. 20<sup>th</sup>

\$25.00 per costume with week of Oct. 11<sup>th</sup>

\$25.00 per costume with week of Nov. 8<sup>th</sup>

If there is a balance, that would be due the week of Dec. 13<sup>th</sup>.

Any refunds for overpayment will be made the week of Jan 3<sup>rd</sup>

### **General Information**

Parents are allowed to watch the first lesson of December and June Only! The other weeks of the month, the children are brought in by their parents and changed into suitable dancewear. Then parents must leave when class begins. You may wait in the waiting areas if you wish. Please be on time for class, and also pick up your child promptly. If the studio cancels due to bad weather, we will contact you by phone and also announce it on radio station WSRS. If you do not hear from us, call the studio to make sure there are classes. Also, if you are not going to attend class make sure that you call the studio to let us know. We usually have a rescheduled class for snow days.

No gum chewing, eating, drinking in the waiting area or the studio.

No street shoes or boots allowed on the dance floor.

### **Photo & Video Release**

I hereby give my permission to Joan Yankauskas School of Dance to use any photos or video taken in class or during any performances for viewing on the Joan Yankauskas website.

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Students Name

Date

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Signature (Parent of guardian if under 18 years of age)

I have read and understand the policies of the Joan Yankauskas School of Dance